



Request to Cancel Alarm Permit Form

Pursuant to the City of Houston Code of Ordinances, Chapter 11, Article III all alarm permit holders within the City of Houston choosing to relinquish control of their alarm site shall deliver a written notice of cancellation of the alarm permit to the City of Houston Burglar Alarm Administration (Sec. 11-64).

Please completely fill out the form below with the required information to avoid any delay with your request.

** Denotes required information*

*Permit Number	
*Permit Holder (First, middle initial and last name)	
*Driver's License Number and State	
*Permit Holder Street Address, City, and Zip Code	
*Alarm Site Name (if different from Permit Holder Name)	
*Alarm Site Street Address, City, and Zip Code (if different from Permit Holder Address)	
*Contact Person First and Last Name	
*Contact Person Telephone Number	
*Reason For Cancellation (explain briefly)	
*Email	
*Call Back Telephone Number (for verification purposes)	

To submit a Request for Alarm Permit Cancellation, please follow these instructions:

1. By Postal Mail
 - a. Completely fill out the Request to Cancel Alarm Permit form.
 - b. Mail completed Request to Cancel Alarm Permit form to:
City of Houston – Burglar Alarm Administration
P.O. Box 203887
Houston, Texas 77216-3887

2. In-Person
 - a. Completely fill out the Request to Cancel Alarm Permit form.
 - b. Bring the completed the Request to Cancel Alarm Permit form to:
Houston Permitting Center
1002 Washington Avenue, 1st floor
Houston, Texas 77002

If you need additional information, contact the City of Houston Burglar Alarm Administration at 713-581-7410 or visit: houstonburglaralarmpermits.org